



Yorktown
HIGH SCHOOL

PTA

Yorktown PTA Meeting
September 14, 2020, 7:30-9:00

WELCOME



WELCOME

YORKTOWN PTA BOARD WELCOMES AND THANKS YOU:

Dana Milburn, President, president@yhspta.org, dmdb@rcn.com

Kate Sheehey, Internal VP, internalvp@yhspta.org

Katrina Brubaker, External VP, externalvp@yhspta.org

Akisha Burgett, Communications VP, news@yhspta.org, yhsptanews@gmail.com

Dan Sennott, Treasurer, treasurer@yhspta.org

Berrin Ozbilgin, Secretary, secretary@yhspta.org

Dr. Kevin Clark, Principal, kevin.clark@apsva.us



Yorktown
HIGH SCHOOL

PTA

info@yhspta.org

<https://www.yhspta.org/>

WEBSITE/CONTACT

WEBSITE/CONTACT

AGENDA



AGENDA

- I. Welcome and Introductions:** Dana Milburn, PTA President
- II. Principal's Report:** Dr. Kevin Clark, Principal
- III. Approval of March 2020 Meeting Minutes:** Berrin Ozbilgin
- IV. YHS PTA 101:** Dana Milburn and PTA Board
- V. Financial Reporting:** Dan Sennott, PTA Treasurer
 - a. Vote on Audit of 2019-20 Budget**
 - b. Vote on proposed 2020-21 Budget**
 - c. Treasurer's Report**

- VI. Key PTA Objectives for 2020-21 School Year:** DM & Board
 - a. Our theme**
 - b. Providing opportunities for all in our community**
 - c. PTA is "both a noun and a verb"**
- VII. PTA Board Members' Reports**
- VIII. Committee Reports:**
 - a. Grants:** Jennifer Gold and Meg Sharp
 - b. Family Network:** Royce Sherlock
- IX. Announcements:**
 - a. Reflections coming up:** Mary Cantwell and/or Dana Milburn
 - b. Staff Appreciation Dunkin Donuts Cards:** Dana Milburn
 - c. Grocery Cards:** Dana Milburn
- X. Adjourn:** Dana Milburn



Yorktown
HIGH SCHOOL
PTA

WELCOME

WELCOME

I. Welcome and Introductions:

Dana Milburn, PTA President

PRINCIPAL'S REPORT

II. **Principal's Report:** Dr. Kevin Clark, Principal

- Welcome Back & Thanks!
- School Schedule
- Activities & Athletics Update
- Back to School Night
- Seniors – SAT Oct 27th
- Let us know of any issues – schedules, tech, etc.
- Parent Q&A



Yorktown
HIGH SCHOOL
PTA

APPROVAL OF MARCH 2020

MEETING MINUTES

III. Approval of March 2020 Meeting Minutes: Berrin Ozbilgin

<https://www.yhspta.org/wp-content/uploads/2020/09/Yorktown-PTA-Meeting-Minutes-03.09.20.pdf>



Yorktown
HIGH SCHOOL

PTA



YHS PTA 101

IV. YHS PTA 101: Dana Milburn and PTA Board

What PTAs Do: The PTA connects parents to the school and community; and serves the national PTA mission of advocating for the well-being of all children.

PTA Mission at YHS: Through funding and volunteers, the PTA supports our students, parents, and staff, via a broad range of offerings, including parent/family events/programs; expert speakers; teacher/staff grants (our largest single expenditure), concentrating this fall on ways to enhance virtual learning; student events/activities; grocery card and coat drives for those suffering financial hardship; the graduation/boat party; and teacher/staff appreciation.

Every voice: This year, a new PTA dues scholarship is part of the proposed budget, as well, so that any financial difficulty will not be a barrier to membership for *anyone*, whether families or faculty/staff.

How we operate: The PTA meets the 2nd Monday of most months, and funds its work through dues, grocery receipts, and the annual No Frills Fundraiser.

FINANCIAL REPORTING

V. Financial Reporting:

Dan Sennott, PTA Treasurer

a. **Vote on Audit of 2019-20 Budget:**

<https://www.yhspta.org/wp-content/uploads/2020/09/Financial-ReviewAudit-Report.pdf>

b. **Vote on proposed 2020-21 Budget:**

<https://www.yhspta.org/wp-content/uploads/2020/08/YHS-PTA-DRAFT-budget-2020-2021.pdf>

c. **Treasurer's Report: See above link**



Yorktown
HIGH SCHOOL

PTA

FY21 YHS PTA Budget - General Fund - DRAFT@June4

	Budget			FY20		NOTES
	FY21 Budget	\$ Change	Actual Change	Actual	Budget	
Income						
No Frills Fundraiser	18,000	(7,000)	(3,546)	21,546	25,000	Based upon PY and school uncertainty
Membership Dues:	6,500	(1,800)	(690)	7,190	8,300	School uncertainty
Grocery Receipts	6,000	(1,000)	5,379	621	7,000	decreased due to uncertainty
Student Social Receipts (= to expense)	3,000	(2,000)	3,000	-	5,000	decreased due to uncertainty
Spirit Wear Receipts (= to expense)	2,000	(1,000)	(1,192)	3,192	3,000	
Total Income	35,500	(12,800)	2,951	32,549	48,300	
Expense						
Grants/Projects (= to Grants)	20,000	-	12,509	7,491	20,000	Kept the same, leftover money from PY, new needs
Student Social Expenses (= to income)	3,000	(2,000)	3,000	-	5,000	See note above
Dues Scholarships	500	500				Dues scholarships for teachers & parents in financial hardship
Dues Paid	2,275	(625)	(265)	2,540	2,900	Based on dues decrease
Fundraising Exp/Paypal Fees	600	(400)	(80)	680	1,000	Based on 2.25% of Donations
Spirit Wear Purchases (= to income)	3,000	-	1,533	1,467	3,000	
Staff Appreciation	3,700	200	2,231	1,469	3,500	Increase for additional costs
Speaker Fund	2,000	-	2,000	-	2,000	
Community Read Program	1,000	-	-	1,000	1,000	Consistent with other APS schools
Student Agendas	850	-	850	-	850	Change in policy, \$1770 in total - PTA pays 50%
Diversity Leadership Events	1,500	-	425	1,075	1,500	
Hospitality	1,500	-	1,478	22	1,500	
Sentry Newspaper (Spring)	850	-	850	-	850	Pay for 1 issue - past two years amt is < \$800
CCPTA Donation	1,000	-	-	1,000	1,000	
Community Instruction & Club Café	1,000	-	326	674	1,000	
Principal's Fund	1,000	-	-	1,000	1,000	
Summer School Scholarships	1,000	-	1,000	-	1,000	
Families Helping Families	500	-	500	-	500	
Science Fair	200	-	200	-	200	
AP/Final Exam Study Night	250	-	250	-	250	
Reflections	150	-	150	-	150	
Literary Magazine	500	-	500	-	500	
Yearbook Ad	300	-	-	300	300	
PTA Admin Expenses						
-Admin (Supplies, Copies, etc)	600	-	49	551	600	
-Insurance	400	-	57	343	400	
-PTA Board Discretion	5,000	4,400	4,740	260	600	Possible COVID-related unanticipated needs
-Website/Software	1,000	100	436	564	900	Additions to Website Security, etc.
One-time Funding	-	(5,000)	(5,195)	5,195	5,000	
Misc & PY Expenses	300	-	(19)	319	300	
Total Expenses	53,975	(2,825)	27,525	25,950	56,800	
Net Income	(18,475)	(9,975)	(24,574)	6,599	(8,500)	

Changed for FY21

FY21 YHS PTA Budget - Cash Balance Rollforward

	General	Boat Party	Total
Cash Balance, 6/30/2019	\$47,861	\$13,627	\$61,488
FY20 Net Income/(Loss)	\$6,599	-\$4,236	\$2,363
Cash Balance, 5/31/2020	\$54,460	\$9,391	\$63,851
Budgeted FY21 Net Income (Loss)	-\$18,475	\$0	-\$18,475
Proposed Cash Balance, 6/30/2021	\$35,985	\$9,391	\$45,376

Boat Party Account at 6/30/2019 includes \$9500 balance + net income of \$6857
 Less approx \$2730 for bus transportation to be paid in September 2019?

KEY PTA OBJECTIVES

- vi. **Key PTA Objectives for 2020-21 School Year:** Dana Milburn and PTA Board
- a. **Our theme: Working together to build on the wonderful efforts of the past and those of the whole YHS community, to continue connecting and building a strong, caring, supportive, inclusive, and resilient YHS community, now despite the challenges presented by Covid-19 and its effects on our community and its members.**
 - b. **Providing opportunities for all in our community:**
 - i. To connect with others and with the community as a whole
 - ii. To provide support and/or be supported
 - iii. To find/receive helpful and needed information
 - iv. To have fun
 - c. **PTA is “both a noun and a verb” and we hope for your help with:**
 - i. Graduation Party Committee members, and decisions
 - ii. Chair needed for No Frills Fundraiser
 - iii. Some committees can still use members
 - iv. On-line event/discussion ideas needs/ideas
 - v. Thoughts on further additions/improvements to website: info@yhspta.org
 - vi. Thoughts on how else we as a PTA can be of help in this unusual year



Yorktown
HIGH SCHOOL
PTA



AGENDA ITEMS VII THROUGH X

VII. PTA Board Members' Reports

VIII. Committee Reports:

- a. Grants:** Jennifer Gold and Meg Sharp
- b. Family Network:** Royce Sherlock and Dianne Vandivier

IX. Announcements:

- a. Reflections coming up:** Mary Cantwell
- b. Staff Appreciation Dunkin Donuts Cards:** Dana Milburn
- c. Grocery Cards:** Dana Milburn

X. Adjourn: Dana Milburn

.



Yorktown
HIGH SCHOOL

PTA

THANK YOU!



Yorktown
HIGH SCHOOL

PTA